

New Mexico Network for Women in Science and Engineering

August Board Meeting

Date: 10:00 AM, Saturday, August 13, 2016

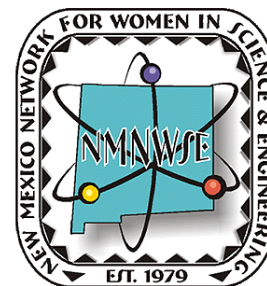
Place: CNM-Montoya Campus

4700 Morris NE, Albuquerque, NM 87111

Building K, conference room 212A

North of Montgomery between Eubank and Juan Tabo

<http://www.cnm.edu/maps-and-directory/montoya-campus/map>



2015-16 OFFICERS:
President – Rebecca Galves
Vice President – Sarah Vance
Treasurer – Jeanne Banks
Secretary – Barbara Torres

Note: Fifth meeting of the 2015-16 Board. All members are welcome to attend.

10:00 am	<u>Topic</u>	<u>Presenter</u>
	Call to Order	Rebecca Galves
	Secretary's Report	Barbara Torres
	Treasurer's Report	Jeanne Banks
10:15 am	<u>Standing Committee Chairs</u>	
	Annual Meeting Co-Chairs	Rebecca Galves
	Elections	Yolanda King
	Archives	Mary Campbell
	Communications	Tinka Gammel
	Membership	Dana Roberson
	Fundraising	Rebecca Galves
	Policies and Procedures	Barbara Torres
	Publicity/Outreach	MyChelle Andrews
	Student Awards	Mercedes Agogino
	IMPACT! Award	Phyllis Baca/Tinka Gammel
	STEM Outreach Liaison	Cheri Burch
11:30 am	<u>Expanding Your Horizons</u>	
	State	Rebecca Galves
	Santa Fe – Fall, October 15, 2016	Lina Germann/Kate Gomez
	Carlsbad, October 2016	Cassie Marrs/Lisa Chappa
	Las Cruces, January 2017	Daniela Miranda
	Albuquerque, Early Spring 2017	Rochelle Larson
	Silver City, March 2017	Mikki Jemin
	Santa Fe – Spring 2017	Jan Frigo/Josefina Salazar
11:45 am	<u>NMNWSE Chapter</u>	
	Central	Jeanne Banks
	Northern	Jan Frigo
	Southern	Rebecca Galves
12:00 pm	<u>Adjourn</u>	Rebecca Galves

Board Meeting Action Items:

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
10.25.15	MODIFIED: Collect Information and continue discussion regarding retaining a small percentage of funding that is directed through the Network's 501(c) 3. Determine if this will require a Board vote to change the Policies and Procedures?	Jeanne Banks with a committee	Next Board Meeting	In progress
10.25.15	Provide draft changes to the policies and procedures	All Board Members	Next Board Meeting	Open
10.25.15	Explore and present a concept of honoring Mercedes Agogino contributions to the network in conjunction with a membership event.	Tinka Gammel	Next Board Meeting	Open
10.25.15	Bring suggestions for student awards to the committee	Board Members	Ongoing	Open
10.25.15	Provide names of TechTrek participants from Las Vegas to Phyllis Baca.	Cheri Burch	Next Board Meeting	Open
10.25.15	Talk with Elizabeth Ratslaff about EYH	Phyllis Baca/ Becca Galves	Next Board Meeting	In progress
12.5.15	Provide feed-back to MyChelle on the initial draft Business Plan.	Board Members	Next Board Meeting	In progress
12.5.15	Collect information and create media for EYH local directors regarding the value-added of the State Network	Rebecca Galves	Next Board Meeting	In progress Provided some at April meeting. More to come
12.5.15	Present updates on the media campaign plan at upcoming board meetings.	MyChelle Andrews	On-going	Open
2.13.16	Look into volunteer/employee designated match/fund match through Sandia and Intel.	Rebecca Galves/Jan Frigo	April Board Meeting	In progress

Date Opened	Action Item	Person/ Committee Responsible	Due Date	Status
2.13.16	MODIFIED: 4/2/16 board meeting. Look into an on-line way to accept memberships and donations and provide presentation at board meeting.	Rebecca Galves	Next Board Meeting	In progress, Account and link established. Bank acct pending.
4.2.16	Investigate the bank minimum balance policy	Jeanne Banks	Next Board Meeting	In progress
4.2.16	Work to get EYH funding settled.	Phyllis Baca & Lina Germann	Next Board Meeting	Closed
4.2.16	MODIFIED: Identify Policy associated with writing a check to EYH Coordinators If external funding includes a budget line item for program coordinators (i.e., NCWIT). Determine if the Network can write the check. PREVIOUS: Look into a potential change to our business model that would allow payment to an independent contractor to chair/ run a local EYH.	Barbara Torres & Jeanne Banks	Next Board Meeting	In progress The Network will never enter the business of paying people to run EYHs. But can we provide payment if included in funding initiatives?
6.11.16	Get website into a mobile-friendly version	Tinka Gammel, Becca Galves	October Board Meeting	Open
6.11.16	Convert Careers Book into Spanish version	Tinka Gammel, Becca Galves	October Board Meeting	Open
6.11.16	Look into a phased plan for website transition	Jan Frigo, Diane Oyed	October Board Meeting	Open
6.11.16	Create a Network Vision Statement	Becca Galves	Next Board Meeting	Opne