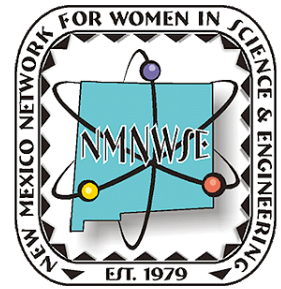


New Mexico Network for Women in Science and Engineering

December Board Meeting – Draft Agenda (Subject to Change)

Date: 10:00 am, Saturday, December 5, 2015

Place: NMSU Albuquerque Center, Albuquerque, NM
4501 Indian School Rd. NE, Suite 100, 87110



2015-16 OFFICERS:
President – Rebecca Galves
Vice President – Sarah Vance
Treasurer – Jeanne Banks
Secretary – Barbara Torres

Note: Second meeting of the 2015-16 Board. All members are welcome to attend.

10:00 am	<u>Topic</u>	<u>Presenter</u>
	Call to Order	Rebecca Galves
	Secretary's Report	Barbara Torres
	Treasurer's Report	Jeanne Banks
10:30 am	<u>Standing Committee Chairs</u>	
	Annual Meeting Chair	Diane Oyen
	Elections	Yolanda King
	Archives	Mary Campbell
	Communications	Tinka Gammel
	Membership	Dana Roberson
	Fund Raising	Rebecca Galves
	Policies and Procedures	Barbara Torres
	Publicity/Outreach	MyChelle Andrews
	Student Awards	Mercedes Agogino
	IMPACT! Award	Phyllis Baca/Tinka Gammel
	STEM Outreach Liaison	Cheri Burch
11:30	<u>Expanding Your Horizons</u>	
	State	Rebecca Galves
	Albuquerque	Rochelle Larson
	Carlsbad	Lisa Chappa
	Las Cruces	Rebecca Galves
	Santa Fe - spring	Jan Frigo
	Santa Fe - fall	Lina Germann
	Silver City	Mikki Jemin
11:40	<u>NMNWSE Chapter</u>	
	Central	Jeanne Banks
	Northern	Jan Frigo
	Southern	Rebecca Galves
	Eastern - Inactive	
12:00	<u>Adjourn</u>	Rebecca Galves

ACTION ITEMS (next page):

Date Opened	Action Item	Person/Committee Responsible	Status
02.20.15	Develop e-mail thread to review weighting & metrics for IMPACT judging. Develop a draft so the criteria can be given to potential nominators.	Phyllis Baca	Closed in July 2015
02.20.15	Find out if any portion of the membership fee tax deductible.	Jeanne Banks	Closed in August 2015
02.20.15	Investigate having GoToMeeting Meetings for EYH Chairs	Phyllis Baca	Closed in August 2015
06.15.15	Establish proposed policies for EYH donations.	Jeanne Banks	Open
10.25.15	Present a proposal regarding obtaining funding from the local EYH committees to the board at the December board meeting.	Jeanne Banks and a committee	Open
10.25.15	Determine if there is someone else who would like to chair the next annual meeting	Diane Owen	Open
10.25.15 at AM	Identify potential locations for the 2016 Annual Meeting	Board Members	Open
10.25.15	Develop a draft Business Plan for review	MyChelle Andrews	Open
10.25.15	Provide draft changes to the policies and procedures	All Board Members	Open
10.25.15	Provide draft social media campaign plan.	MyChelle Andrews	Open
10.25.15	Explore the concept of honoring Mercedes Agogino contributions to the network in conjunction with a membership event. Present something at the December board meeting.	Tinka Gammel	Open
10.25.15	Bring suggestions for student awards to the committee	Board Members	Open
10.25.15	Explore NMNWSE presence at the NM STEM Conference in Hobbs in November.	Phyllis Baca	Closed
10.25.15	Function as an exploratory committee to determine how the Network could have a presence at TechTrek. Provide suggestions at the December board meeting.	Cheri Burch, MyChelle Andrews, Rebecca Galves, Phyllis Baca	Open
10.25.15	Provide names of TechTrek participants from Las Vegas to Phyllis Baca.	Cheri Burch	Open
10.25.15	Talk with Elizabeth Ratslaff/Carol Lyne about EYH in Las Vegas	Phyllis Baca/ Rebecca Galves	Open / In Progress
10.25.15	Consider an event to honor Irene Lee prior to her move to MIT.	Board Members	Open